

OGC 76-3819
12 July 1976

MEMORANDUM FOR: DDA Plans Staff

SUBJECT : Fighting Inflation and Reducing Daily Operating
Costs

REFERENCE : DDA Memo 76-2736 dated 3 June 1976, same Subject

1. The Office of General Counsel more than doubled in size during FY 1976 and is still expanding. It follows that we cannot report any savings during the current fiscal year. Since we are still growing, it is doubtful that there will be any savings in the coming fiscal year.

2. In addition to increased personnel costs, there have been corresponding increases in training and travel costs. Furthermore, it will take a substantial amount of money to modernize and enlarge our library. Computer and micrographic programs now being developed should result in some saving in manpower and safe storage space once they are completed and on line.

3. While the expansion of the Office precludes meaningful savings at the present time, I am aware of the need to operate on a cost-effective basis and expect to identify areas where savings can be made once the Office has stabilized.



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ANTHONY A. LAPHAM
General Counsel

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